

# ROB WALL'S SIMPLY WHITE DISCO

www.simplywhitedisco.co.uk

Telephone: Office: 01305 265377. Mobile: 07979 475235.

Email: robwalldj@gmail.com

55 ST. GEORGES ROAD  
DORCHESTER  
DORSET  
DT1 1PB

## CONTRACT FOR DISCO BOOKING

Type of Occasion .....  
Date of Occasion .....  
Venue Address .....

Set Up Time ..... Performance Time .....

Fees For Disco      Fee for Basic Disco      £.....  
And  
Terms of Payment    Agreed Extra Playing Hours    £.....    £30.00 per half hour [CASH] after Midnight.  
Early Set Up Fee      £.....  
Fuel Surcharge      £.....  
**Total Cost of Disco      £.....\***

\* I Require a Non-Refundable  
Administration Fee Of    £ **25.00**      With the return of this contract.  
(Cash acceptable if not sent by post).

**The Outstanding Balance of**    £.....      To be paid in CASH on the date of, and before  
the start of the Event.  
Other methods acceptable, see Conditions  
below.

Payment by Bank Transfer. Sort Code 30-92-69 Account Number 23071768

Cheques payable please to, The Rob Wall Disco.

Please note that a 5% surcharge will be applied to a balance payment made by cheque unless such payment is received  
7 banking days in advance of the Disco.

A 5% surcharge will be applied to a balance payment made by bank transfer if later than 1 banking day before Disco.

Hirer's Name .....

Hirer's Address .....

Contact Tel. Nos.  
Home and/or Mobile .....

Hirer's Signature

Signed on Behalf of Simply White Disco

Date .....

Please complete as fully as possible the required information and sign the contract. The date of your booking can only be held for 10 days after signature. Please send the completed contract to me by post or email within this time.

Your administration fee, using your chosen method of payment, must be received at approximately the same time as the returned contract. No booking will be confirmed until both are received by the disco.

I welcome suggestions of music you would like to be played at your occasion but cannot guarantee to play all requests. Please ensure suggestions are with me at least two weeks before the date of your occasion.

Rob Wall is a member of the Alliance of Mobile & Party DJs and covered by their Public Liability Insurance of £10,000,000. All equipment has a current PAT Certificate.

If your venue requires a copy of either Certificate, please let me know as soon as possible.

Further Terms & Conditions apply. Please see supplied sheet which is to keep for your reference.

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## TERMS AND CONDITIONS

1. A signed contract is a requirement of the Discos' Public Liability Insurance, without it, the Disco cannot start to set up. By signing this contract, the Hirer and Disco confirm acceptance of these terms and conditions.
2. The set-up time shown on the contract, allows for the minimum amount of time to set up the Disco. The Disco will not be held responsible for any late start and shortened performance time if entry to the venue is delayed. Note that up to one hour will be required at the end of the disco to pack down the equipment and exit the venue. Please ensure that adequate time is allowed if you need to exit the venue by a set time.
3. The Hirer is responsible for the supply of a suitable safe power supply. A minimum of two earthed 13amp sockets will be required. The Disco requires an area of not less than 4 meters by 2 meters, with a minimum headroom of 2.5 meters to set up in. This is in addition to any staging being provided for live bands or other entertainment. If the disco is to take place in a Marquee or at an Outdoor Event, the Hirer is responsible for ensuring that this area is waterproof, solid, and level. If the Disco considers that the power supply, or any other aspect of the event, is unsafe then they reserve the right, after consultation with the Hirer, to refuse to start or continue the performance. The provisions of clause 7 will apply.
4. If with the agreement of the Disco, its equipment is left "live" for unsupervised use by the Hirer (for background music, microphone for speeches etc.) the Hirer will take all steps to ensure the equipment is only used in accordance with instructions left by the Disco. The Hirer accepts that if equipment damage occurs during unsupervised use, the remaining performance by the Disco may be severally impacted or possibly cancelled. The Hirer will be liable for the cost of repairs or replacement of the Discos' equipment damaged during unsupervised use. If the performance by the Disco has to be cancelled due to such damage the provisions of clause 7 will apply.
5. The Hirer is responsible for providing adequate supervision of all guests, staff and customers at the venue and will be liable for any loss or damage to equipment caused by Hirer, guests, staff, or customers. The Disco reserves the right, after consultation with the Hirer, to refuse to start or continue the performance, if in its opinion safety is compromised. The provisions of clause 7 will apply.
6. The Disco will conduct themselves in a manner befitting the engagement and will respond to the Hirers requests relating to dress code, volume levels, music played, equipment location, or any other reasonable request.
7. If the Hirer cancels the booking or the event does not take place for any other reason (other than clause 8) the administration fee will be forfeit, although at the discretion of the Disco, it can be used for a new or rearranged booking. A cancellation fee of not less than one half of the agreed fee, may be sought if cancellation is made outside 31 days of the performance date. Full payment will be sought if cancellation is made within 31 days of the performance date, or if the event is cancelled for any reason (other than clause 8) on the performance date.
8. The Disco will use their best endeavours to attend the event. In the unlikelyhood, they are prevented from attending for any reason, including transport breakdown, accident, or sudden illness, then the Hirer will receive a full refund of all monies paid to the Disco for that event. However, the Disco will not incur any additional liability for non-appearance.
9. Licences for the performance of recorded music are only required at public events. In most cases, private parties, such as wedding receptions, birthdays etc. which are invitation only and attract no entrance fee, do not require a licence. It is the Hirers responsibility to obtain appropriate licences if required. Should the Disco be prevented from performing due to the absence of any appropriate licence or similar permission, the provisions of clause 7 will apply.
10. The Hirer warrants that they are entitled to use the venue for the purposes of the event and performance and that the event does not breach any law, bye-law or conditions imposed on the property.
11. Any extension of playing time is purely at the discretion of the Disco and may be subject to other constraints. However, they will do their best to accommodate any such request. Fees for extended times are advised on the contract.
12. The Disco reserves the right to change these terms and conditions at any time but will endeavour to inform all affected Hirers.